



SHERWOOD FOREST COMMUNITY CLUB

BOARD MEETING MINUTES

DATE: April 13, 2017

TIME: 7:00 p.m.

LOCATION: Nicole Kim's residence.

- I) Call to Order: The April SFCC board meeting was called to order at 7:04 pm by Nicole Kim.
- II) Attendees: Nicole Kim, Ken Schiring, Emmanuel Solis, Kurt Howeler, Patrick Tousignant and Janet Castaneda
- III) Motion to approve minutes from previous meeting(s):
 - a) Minutes for the Annual Meeting on October 27, 2016 are still pending approval.
 - b) Minutes for the meeting held on March 9, 2017 were presented to the board. Motion to approve the minutes made by Emmanuel and seconded by Patrick.
- IV) Treasurer's Report:
 - a) Budget overview: Reviewed new balances. Checking: \$868.43 Savings \$2,006.09
 - b) Dues update: Reminder for dues was sent on the spring newsletter. Dues will remain at \$10.00.
 - c) Payments: Check for \$10.00 for Secretary of State Registration
 - d) Reimbursements: Pending reimbursement for Newsletter impression. Interlake High school is pending to issue the invoice for the Annual Meeting and the meeting with CoB/Nicholas Matz.
 - e) IRS status: IRS web site has been updated to reflect SFCC has been reinstated as 501(c)4.
Boeing Company replied to the request to create a matching account for Sherwood Forest. They confirmed the account already existed.
 - f) Monthly reports: March 2017 report was presented: Treasurer's report attached
 - g) Motion to approve Treasurer's Report: Motion to approve the report was made by Ken and seconded by Patrick.
- V) Committee Reports:
 - a) Communications & Neighborhood enhancements:

The Spring Newsletter issue was delivered on April 1st, 2017

Members of the board mention there is list of people that moved out Sherwood Forest but requested to continue receiving communications. Janet will ask John for this list.

Plan to create a welcome letter for new neighbors with SF history, tree information, etc. in collaboration with Regi.

Meeting minutes from January 2017 are now available at the SFCC WordPress website.

Pending to upload the Covenants on the SFCC website.
 - b) Traffic/Transportation:

Kurt has requested the data from CoB to review their decision on the stop sign at 27th and 162nd.

The Traffic committee presented an article on the Newsletter regarding the perimeter system for SF; the interior perimeter will be discussed on the next issue.
 - c) Land Use:
 - i) Trees:

The petition to push the city to adopt a tree preservation and tree cutting permit mechanism was drafted and published. A paper copy was also distributed with the Newsletter. As of today 33 people has signed the Petition online. An action item was created for Regi to contact the block reps and request to collect signed petitions (hard copies). A reminder to sign the petition online will be sent by Patrick via Nextdoor.
 - ii) BTC:

BTC owner have now submitted a Comprehensive Plan Amendment to propose new policies in the General Land Use and Economics of the Crossroads subarea plan. Nicholas Matz visited Interlake High school to explain the process that is follow by CoB to consider an amendment the Comprehensive Plan.



SHERWOOD FOREST COMMUNITY CLUB BOARD MEETING MINUTES

The action item for Regi is to create a plan and coordinate with the adjacent neighborhood for the next meeting. The meeting will be held at City Hall on April 26th

Emmanuel will start a blog on Nextdoor to invite the community to send letters to Nicholas Matz and become party of record for this new process. He will also add a sample letter that neighbors can use as reference if they prefer.

iii) Covenant:

No update - John still has the action item to develop a plan to obtain legal advice and verify if the covenant is enforceable. John will contact the lawyers to confirm their service fees.

The goal is to produce a document to offer orientation to neighbors with questions regarding the covenant. The document should explain if the covenant is enforceable and if so, what mechanism should be followed by neighbors interested in preventing second story houses.

d) Emergency Preparedness: No update.

e) Neighborhood Enhancement: Open chair and volunteers needed for this committee. A Neighborhood Enhancement Meeting with City of Bellevue will be held on April 18, 2017 at Sherwood Forest Elementary School.

VI) Other Business

a) Nicole contacted PSE and inquired about the procedure to request underground wiring and tree limb trimming to prevent power outage during bad weather.

PSE recommended calling them with an exact location of the tree causing issues. They mentioned trees in public areas are trimmed every 4 years. They said outages are mainly caused by falling limbs but we don't have data to validate this comment. The cost involved for underground conversion is \$1,016.14 per house. This cost will cover 250 feet from the transformer to the meter on each property. If anything over 250 feet is needed would cost extra \$9.07 per foot. More details can be found on PSE website or calling customer construction service at 888-321-7779 – Nicole talked to Denise Martin.

VII) Old Business - Not discussed during this meeting:

a) Regi is planning a meeting with the block representatives. He is also planning a meeting with the Committee Chairs.

VIII) PENDING TASKS AND RESPONSIBLES

- Pending to contact neighborhood reps to plan participation on the next meeting at City Hall on April 26th (Regi)
- Pending to blog about becoming a party of records for BTC application and post a sample letter (Emmanuel)
- Pending to schedule meeting with block reps. (Regi)
- Pending to request block reps to collect signed petitions for tree ordinance (Regi/Block reps)
- Reminder to sign tree ordinance online (Patrick via Nextdoor)
- Plan to collect funds and obtain legal advice on covenant (John)
- Follow up with Boeing regarding charitable donation (John)
- Welcome letter for new neighbors (Janet & Regi)
- Pending to request and upload covenants on SFCC website (Janet)
- Minutes from Annual Meeting (Chandana)

Meeting adjourned at: 8:08 p.m.

Next Meeting: Thursday, May 18th 2017 @ 7pm – Regi's residence.

Minutes approved by the Board:

President or Secretary

Date: 5/18/2017

Sherwood Forest Community Club
 TREASURER'S REPORT
 March 2017

Current Balances of accounts at Washington Federal Savings & Loan

Checking	as of 3/31/2017	\$	868.43
Savings	as of 3/31/2017	\$	2,006.09
TOTAL		\$	<u>2,874.52</u>

March 2017 Activity

Date	Description	Checking	Savings	Balance
2/28/2017	Ending Balance	\$ 848.43	\$ 2,005.60	\$ 2,854.03
3/3/2017	Check 1029, Chandana Surlu (WA SoS)	\$ (10.00)		
3/6/2017	Dues deposit	\$ 20.00		
3/27/2017	Dues deposit	\$ 10.00		
3/31/2017	Interest		\$ 0.49	
3/31/2017	Current Balance	\$ 868.43	\$ 2,006.09	\$ 2,874.52

March 2017
 Dues Deposit Log

DATE	NAME	ADDRESS	TYPE	AMOUNT
3/4/2017	Sherwood Forest Resident	2444 161st Ave NE	Check	20.00
3/9/2017	Sherwood Forest Resident	16237 NE 29th St.	Check	10.00
-	DEPOSIT	Crossroads PO Box	-	-