



SHERWOOD FOREST COMMUNITY CLUB BOARD MEETING MINUTES

DATE: October 11, 2017

TIME: 7:00 p.m.

LOCATION: John's residence

- I) Call to Order: The October SFCC board meeting was called to order at 7:13 pm by Regi John and second by Emmanuel Solis.
- II) Attendees: Regi John, Emmanuel Solis, John Haro, Kurt Howeler, Ken Schiring and Janet Castaneda
- III) Motion to approve minutes from previous meeting(s):
 - a) Minutes for the Annual Meeting on October 27, 2016 were approved at the meeting and signed by Regi John.
 - b) Minutes for the meeting held on September 14, 2017 were reviewed at the meeting, approved, and signed by Regi John.
- IV) Treasurer's Report – The report as of September 30, 2017 was printed and reviewed during this meeting.
 - a) Budget overview: Checking account: \$1,359.57 | Saving account: \$2,007.10
 - b) Dues update: No changes. No checks were received during this month.
 - c) Payments: None
 - d) Reimbursements: None
 - e) IRS status: The Annual Report 990-N must be filed with the IRS by 2/15/2018 (electronic process)
 - f) Monthly reports: Reminder to call the bank every 6 months to keep the online access to the savings account active, otherwise, they will deactivate for inactivity.
After the new Treasurer is elected we need to update the list of signors at bank.
 - g) Motion to approve Treasurer's Report: by Regi and second by Ken.
- V) Committee Reports
 - a) Communications: The Meeting Minutes are updated at the website
 - b) Traffic/Transportation:

Per our Traffic Committee request COB installed signs on 24th Street to prevent parking blocking the mailboxes. New yellow posts have replaced those on 30th street where drivers have been knocking out the old-style ones and have been added to the speed cushions on 164th street. They are a new metal type that is supposed to last longer. Parking of students attending Interlake High School has been reported as an issue. The solution is to request residential signs for the affected blocks. Kurt will research the COB requirements and John is willing to share the experience on 161st Street at the Annual Meeting.

The police department patrolling 30th, 24th and 164th Streets indicated they did not see any noticeable traffic violations.
 - c) Land Use:
 - i) Trees: No update. John to approach Patrick for status update regarding the ordinance initiative.
 - ii) BTC: A slide with a summary of events will be created to present at the Annual Meeting.
 - iii) Covenant: The plan is to bring this topic up during the Annual Meeting to decide as a neighborhood if we are OK assigning funds to research if the covenant is enforceable.
 - d) Emergency Preparedness:

John discussed the option to get water containers at a discounted price (per pallet) to have available in case of an emergency. Topic to be brought up during the Annual Meeting.
 - e) Neighborhood Enhancement: Open chair and volunteers needed for this committee.
- VI) Other Business – Crime Stats will be reviewed and presented at the Annual Meeting. Pending to review if the statistics account for mail theft.
- VII) Old Business - Not discussed during this meeting:

Regi is considering to approach Joseph (Chandana's husband) who has his CERT Certification to have a presentation perhaps at the annual meeting (not discussed during this meeting)



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A few candidates running for a City Council position had reached SFCC requesting the opportunity to meet with the community and share their ideas and plans. We believe we can open the door for them to share their ideas without endorsing a specific candidate but we would like to have more trustees present at the meeting to make a decision (not discussed during this meeting).

VIII) PENDING TASKS AND RESPONSIBLES

- A Thank you note will be sent to all those who donated more than the suggested 10.00 USD fee. (Ken/Emmanuel)
- Send your 10 free Nextdoor post-cards to neighbors who are not subscribed to Nextdoor yet. (all)
- Welcome letter for new neighbors (Janet & Regi)
- Pending to upload covenants on SFCC website (Janet)
- Research the time line for City Council member elections. (Emmanuel)
- Research of properties recently sold in the area. (Land Use)
- Update signors for the bank account (new Treasurer elected)

TASKS RELATED TO THE ANNUAL MEETING

- Reminder via Nextdoor about the SFCC Annual Meeting, board elections and request for volunteer participation. (Regi)
- Analysis of the contributions by block. Trend and charts to be presented at the Annual Meeting. (Emmanuel)
- Tree ordinance status and summary for the Annual Meeting. (John to discuss with Patrick)
- Plan to collect funds and obtain legal advice on covenant (John)
- Filing of the IRS 990-N form to maintain 501(c)4 Status (Emmanuel)
- Residential Zone Parking Permit (Kurt to check the rules)
- Residential Zone Parking Permit (John to explain the process at the Annual Meeting)
- Preparation of Power Point Presentation for the Annual Meeting, including report per committee (Regi)
- Committees sign off sheets (Regi)
- Crime Stats and presentation slides (John)
- Pick up ballots from the mailbox (Emmanuel)

Meeting adjourned at: 8:06 p.m.

Next Meeting: TBD by next board

Minutes approved by the Board:

Regi

President or Secretary

Date: 11/16/2017

Sherwood Forest Community Club
 TREASURER'S REPORT
 SEP 2017

Current Balances of accounts at Washington Federal Savings & Loan

Checking	as of 10/01/2017	\$ 1,359.57
Savings	as of 10/01/2017	\$ 2,007.10
	TOTAL	<u>\$ 3,366.67</u>

September 2017 Activity

Date	Description	Checking	Savings	Balance
8/31/2017	Ending Balance	\$ 1,359.57	\$ 2,006.59	\$ 3,366.16
9/30/2017	Interest		\$ 0.51	
9/31/2017	Current Balance	\$ 1,359.57	\$ 2,007.10	\$ 3,366.67

September 2017
 Dues Deposit Log

DATE	NAME	ADDRESS	TYPE	AMOUNT
-	DEPOSIT	Crossroads PO Box	-	-