



# SHERWOOD FOREST COMMUNITY CLUB BOARD MEETING MINUTES

DATE: February 8, 2018

TIME: 7:00 p.m.

LOCATION: Solis' residence

I) Call to Order: The February SFCC board meeting was called to order by Emmanuel 7:03 pm and seconded by John. The monthly meetings will move to the 3<sup>rd</sup> Thursdays of the month.

II) Attendees: Nicole Kim, Lee Sargent, Patrick Tousignant, Ken Schiring, Kurt Howeler, John Haro, Emmanuel Solis, Janet Castaneda

III) Motion to approve minutes from previous meeting(s):

- a) Minutes for the meeting held on January 18, 2018 were reviewed at the meeting, Adjustments on the tree section on the previous meeting were made. After the changes the minutes were approved by the board and signed by Emmanuel Solis. Motion to approve the minutes by Emmanuel and second by Lee.

IV) Treasurer's Report – The report as of January 31, 2018 was printed and reviewed during this meeting.

- a) Budget overview: Checking account: \$1,439.57 | Saving account: \$2,007.61 | Outstanding check: none
- b) Dues update: No changes.
- c) Payments: None
- d) Reimbursements: None
- e) IRS status: The Annual Report 990-N must be filed with the IRS by 2/15/2018 (electronic process), and is current (completed 10/11/17)
- f) Monthly reports: Reminder to call the bank every 6 months to keep the online access to the savings account active, otherwise, they will deactivate for inactivity.  
Lee is working on creating a databased for easy access of records if somebody wants to check paid dues
- g) Motion to approve Treasurer's Report: Motion by Kent and second by Patrick.

V) Committee Reports

- a) Communications:  
Update: Regi to work on the April Newsletter. John article on tree update will be part of the Newsletter (history, legacy, ordinance status). Letter from the president and treasurer will be added. Newsletter including reminders of the dues.  
Tasks: Karen will print the newsletter. We will provide addressed envelope, no stamp.
- b) Traffic/Transportation:  
Update: Kurt has 5 years' worth of boxes with information regarding traffic. He is sorting the information to make sure we have relevant records in case they are needed.  
Goals: Lead a presentation from COB/Transit department at Interlake High School to educate and remind the rules to the students and parents.  
Work with Interlake Highschool to find a solution to the parking issue around Sherwood Forest.
- c) Land Use:
- i) Trees:  
Update: John created the article for the newsletter regarding trees and Bellevue regulation. Links included for reference.  
Tasks: Direct people to change.org to vote on 40% tree canopy. We need to organize a meeting with Jennifer Hughes to talk about the ordinance.  
Reach Pam Johnston from Bridal Trials to see where her proposal is at.  
Proposal for tree ordinance & letter are needed to start working with the city.  
BTC: No update.



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ii) Covenant:

Update: John has a copy each of the plats for each of the divisions of SF – for 1st and 2<sup>nd</sup> division we have the plats that were used on the covenants.

John has the numbers of the deeds – but he need the covenant number to request the plats.

Tasks: John is planning to get the covenant for each division.

Emmanuel to blog on Next-door to check if there is a volunteer in the neighbor.

Kurt has a new neighbor that is lawyer and will ask if perhaps she can assist.

d) Emergency Preparedness:

Update: no update.

Pending tasks: Get basic emergency kits for block reps. Perhaps SFCC funds can be uses to acquire them.

To make a directory tools available at SF that can be borrowed in emergencies (Example: generators, saws, etc).

Invite Joseph Joy to talk in one of the board meeting and give us tips.

Map people who is trained – in case of an emergency occur. Identify who has tools, generators, medical kits, etc.

e) Block Watch:

Update: Vandalism NE 20<sup>th</sup> street – cut the wires (Comcast)

Walking activity - a lady talking on a cellular back and forward and latter a house had an attempt of break in that street – caught on video and reported to the police.

f) Neighborhood Enhancement: Open chair and volunteers needed for this committee.

VI) Other Business

vii) Old Business –

April Newsletter – Regi

Article about trees for April Newsletter – John

Letter from the President and Treasurer – Emmanuel and Lee

Printing of April Newsletter – Karen

Lead a presentation from COB/Transit department at Interlake High School – Kurt & Traffic Committee (pending)

Tree Ordinance for Bellevue – All – guided by John & Patrick (in process)

Next-door post to search for local attorney to advice on Covenants – Emmanuel

Kurt has a new neighbor that is lawyer and will ask if perhaps he can assist – Kurt

Research about basic emergency kits for block reps – Emmanuel & John – pending

Meeting with Block Reps - Emmanuel

Make a directory tools available at SF that can be borrowed in emergencies – block reps | Emmanuel

Invite Joseph Joy to attend block reps meeting and speak about CERT tips – Emmanuel

Scan SF history (boxes) – Patrick

Put together the meeting minutes and agendas from previous years – Janet to request from Chandana

Ideas to get the community together – all

SF Welcome package – Regi & Janet

VIII) PENDING TASKS AND RESPONSIBLES

New business:

Nicole to gather more information from Ed McDonald regarding conversation she overheard about water pipes with asbestos.

John to add benefits of trees to the Newsletter article

Meeting adjourned at: 8:30 p.m.

Next Meeting: March 15<sup>th</sup>, 2018

Minutes approved by the Board:

President or Secretary

Date: March 15<sup>th</sup>, 2018