



SHERWOOD FOREST COMMUNITY CLUB BOARD MEETING MINUTES

DATE: February 21, 2019

TIME: 7:00 p.m.

LOCATION: Solis' residence

- I) Call to Order: The February SFCC board meeting was called to order at 7:13pm by Emmanuel and seconded by Patrick.
- II) Attendees: Emmanuel Soli, Patrick Tousignant, Lee Sargent, Janet Castaneda
- III) Motion to approve minutes from previous meeting(s):
 - a) Minutes for the meeting held on January 17, 2019 were reviewed and signed at the meeting. Motion to approve the minutes by Emmanuel and seconded by Lee.
- IV) Treasurer's Report – The report as of 01/31/2019 was presented and reviewed during this meeting. Checks pending to post:

Reminder: The bank requires \$500.00 on the checking account to avoid fees. The checking account was set back to the minimum limit to avoid fees.

 - a) Budget overview: Checking account: \$798.57 | Saving account: \$3,480.41
 - b) Dues update: \$10.00 dues and no donation received.
 - c) Payments: Pending to report Secretary of State Reimbursement.
 - d) Reimbursements:
 - e) IRS status: The Annual Report 990-N must be filed with the IRS every year (electronic process) and is current (next renewal is Oct'19)
 - f) Monthly reports: Reminder to call the bank every 6 months to keep the online access to the savings account active, otherwise, they will deactivate for inactivity.
 - g) Motion to approve Treasurer's Report: Motion to approve the treasurer's report by Janet and seconded by Emmanuel.
- V) Committee Reports
 - a) Communications:

Update: We will continue using email, Nextdoor, and the newsletter to inform the neighborhood on the current issues.
Action Item: Newsletter, April issue – topics to cover: dues, BTC application, update on trees, NE Bellevue Great Neighborhoods.
 - b) Traffic/Transportation:

Update: Ed is working with the city the issues on 160st. No update.
Action Item: n/a
 - c) Land Use:
 - i) Trees: Presentation on February 26th. Emmanuel requested the agenda and Lee prepared a presentation to share with the city and the people attending the event.
 - ii) BTC: a new application has been submitted. City timeline: Feb 27th the city will introduce the CPAs to the Planning Commission. March 13th PC study session. April 24th PC public hearing.
Sears: no update.
Covenant: One signature short. We have not received feedback from the lawyers on the letter SFCC sent. Patrick found the website www.justanswer.com that provides legal advice at a low cost. We should file the motion to get the club removed from the lawsuit since it seems to be viable for us to do it in our own.
 - d) Emergency Preparedness:

Update: no update.
Action items:
 - e) Block Watch:

Update: No update.



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Action Items:

f) Neighborhood Enhancement:

Update: No update.

Action Items:

VI) Other Business:

Lee looked at options for bank replacement. Most banks and credit union have fees. Conclusion: No other better than **BECU**. Bring vote to move accounts to BECU with full board and trustees

Meeting with MSF will be March 4th at 9:00pm at Campus.

Patrick scanned +100 pages of the documents of the oldest documents that require special handling due to age.

The Secretary position is open. We need to find a replacement for Jillian ASAP. The board is looking for options.

VII) Old Business:

VIII) PENDING TASKS AND RESPONSIBLES

- a) Tree Ordinance for Bellevue – All – guided by John & Patrick (in process)
- b) Research about basic emergency kits for block reps – Emmanuel & John – pending
- c) Meeting with Block Reps - Emmanuel
- d) Make a directory tools available at SF that can be borrowed in emergencies – bock reps | Emmanuel
- e) Invite Joseph Joy to attend block reps meeting and speak about CERT tips – Emmanuel
- f) Scan SF history (boxes) and organized the information we have to make it accessible – Patrick
- g) Put together the meeting minutes and agendas from previous years – Janet
- h) Ideas to get the community together – all
- i) SF Welcome package – Emmanuel & Janet

Meeting adjourned at: 8:06 p.m.

Next Meeting: March 21, 2019

Minutes approved by the Board:

A handwritten signature in black ink, appearing to be "Emmanuel", written over a horizontal line.

President or Secretary

Date: March 21st, 2019

Sherwood Forest Community Club
 TREASURER'S REPORT
Bank Statement Range 1/1/2019 - 1/31/2019
 Prepared by Lee Sargent on 2/21/2019

Current Statement Balances of accounts at Washington Federal Savings & Loan

Checking	as of 1/31/2019	\$	798.57
Savings	as of 1/31/2019	\$	3,480.41
TOTAL		\$	4,278.98

January 2019 Bank Activity

Date	Description	Checking	Savings	Balance
1/1/2019	Starting Balance	\$ 788.57	\$ 3,480.41	\$ 3,366.67
1/15/2019	Deposit	\$ 10.00	\$ -	
1/31/2019	Ending Balance	\$ 798.57	\$ 3,480.41	\$ 4,278.98

Dues-Donations Deposit Log

Date	Name	Address	Type	Amount	Recv Date
1/15/2019	Mary C Mackenzie	16060 NE 28th ST	dues	\$10.00	12/1/2018
Transactions Total				\$ 10.00	