



SHERWOOD FOREST COMMUNITY CLUB
Executive Board Meeting
AGENDA

DATE: November 21, 2019

TIME: 7 p.m.

LOCATION: - Lee Sargent's House

- I) **Call to Order:** The November SFCC board meeting was called to order at 7:13 p.m. by Lee and seconded by Anne.
Attendees: Emmanuel Solis, Janet Castaneda, Lee Sargent, Mary Jo Staebler, Patrick Tousignant and Anne Drebin.

- II) **Motion to approve Minutes from previous meeting(s):**
Minutes for the Board Meeting held on 10/17/19 and the Annual Meeting held on 10/24/19 were discussed and approved at this meeting. Motion to approve by Patrick and second by Lee. All voted to approve.

- III) **Treasurer's Report:** The report as of 10/31/19 was presented by Lee (in John's absence) and reviewed during the meeting. Checks pending to post: N/A.
 - a) Budget overview: Checking \$592.57 | Savings \$3,818.26 | Total: \$4,410.83
 - b) Dues update: \$10.00 dues
 - c) Payments: Craig Groshart
 - d) Reimbursements: N/A
 - e) IRS / Bank status: The Annual Report 990-N must be filed with the IRS every year (electronic process) it was due in October. This was done by Emmanuel. Emmanuel, John and Lee went to the bank and had the account signatory changed over to John, as Treasurer. Emmanuel was removed from the account and Lee substituted as President. All this was done via the signed written minutes of the Annual Meeting election changes in President and Treasurer.
 - f) Monthly reports: No updates
 - g) Motion to approve Treasurer's Report: Moved and approved.



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IV) Committee Reports

a) Communications

Updates: Mary Jo Staebler will start working on revamping the Website so that it is more interactive and user friendly. UPDATE – Mary Jo does not have the time needed to devote to SFCC and has stepped down.

Action Items:

- Emmanuel to put together some info on the Community Club on a whole who we are, what we do, our mission, etc. [Done as of 11/22]

b) Need to research the cost of printing the flyers.

c) Traffic/Transportation

Updates: The City will be extending the restricted parking area on 160th all the way to NE 28th.

Action Items: Kurt was going to get a device from the City to monitor the speeds on 30th St. He was not at the 11/21 meeting so we will get an update in January.

d) Land Use

o Trees:

Updates: No update.

Action items:

o BTC:

Updates: The City Council met on 10/23 and there was a study session on 11/4. The Council talked about this topic for almost an hour and a half. Some council members found the 3-year limitation too punitive. The mayor really wanted to move forward with fixing this broken process and agreed to a compromise: once an application is filed, another application for the same property cannot be filed for 2 years. They accepted the other two components of the staff proposal. Three members spoke during the regular session following the study session, saying that we really do want the 3-year limitation. Council directed staff to draft an ordinance that would include the 2-year application limit, a moratorium on CPAs for neighborhoods going through Great Neighborhoods, and a submission deadline of September 15. Council will vote on this ordinance on December 2nd. Janet, Els, Michelle and Emmanuel met with CM Janice Zhang to make a case to bring back the 3-year limitation. Janice was supportive of the idea but indicated it is unclear if there is enough appetite to change the current direction. Unclear if there is really a chance to get them to go back to the 3-year limitation but it looks like we will get a 2-year limitation approved at least which is a victory nonetheless.

Action items: The NE Bellevue coalition plans to be at the City Council meeting on Dec 2nd. (Patrick feels this item will be moved off the agenda.)

o Covenants:

Updates: No update.

Action items:



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e) Emergency Preparedness

Update: Chandana's (sp?) husband Joseph Joey is CERT certified. Perhaps he'd be willing to work with us on Emergency Preparedness. Also, Mary Jo did the first draft of a flyer talking about SFCC and Emergency Preparedness.

Action items:

- Invite Joseph to the next meeting to talk about CERT.
- Create a list of people willing to lend skills or tools to help neighbors.

f) Block Watch

Updates: No update.

Action items:

g) Neighborhood Enhancement

Updates: No update.

Action items:

V) **Membership Drive / Neighborhood Involvement:**

Let's start thinking about how to get new people involved with SFCC and make the community aware of the SFCC. We need to think of ways to get people to come together i.e. ice cream socials, potlucks, community projects, etc. Invite the block reps attend the January Board Meeting so they can meet the new board members and talk about how they can be more involved with uniting the community.

Action Items:

- Send an email to the Block Reps to have them attend the January Board Meeting.
- Serve appetizers at the January meeting (provided the block reps are going to attend). Janet and Anne will take this on.
- Get a list of the committee members so we can get them organized and moving. Janet to provide the list to Anne.
- Make a goal to have each Committee complete one action item or project in 2020.
- Ask the Block Reps for ideas to get more people engaged and involved.
- It was suggested there be a draft of the flyer ready for the January meeting. We can give the flyers to the Block Reps and have them distribute.
- Each Board Member should come to the January meeting with some ideas.

VI) **General Q&A (Open to the {Public})**

Lee suggested we have an open Q&A session at the start of the Monthly Meetings so that people can come by to hear what's going on with the Board and Community. It will also be a forum for residents to ask questions, or inform the Board about what's happening in the neighborhood. We can also talk to them about how to become more involved on the committees or the community.



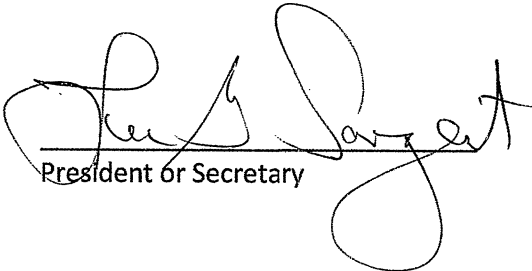
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VII) Old business:

- a) Pending Tasks Update:
1. Scan SF history (boxes) and organized the information we have to make it accessible – Patrick. UPDATE: Patrick has finished 3 of the 8 original boxes and also is working on some additional documents that he found. This will go much faster with the new scanner.
 - a. There are some blueprint sized documents that Patrick can't scan. Need to decide what to do with these. They can be scanned at Staples for about \$8 per 36"x 48" sheet.
 - b. Patrick to research the software for quick search and also methods for quick scan.
 2. Once Patrick finishes all the scanning, a decision needs to be made about what to do with all the documents.
 - a. Lee wants to eliminate most of the boxes.
 - b. Emmanuel suggested we keep one box for important or original (notarized) documents.
 - c. It's estimated that all the documents will be about 20GB. We need to decide whether to store them off-site (like Dropbox), or just put them on DVDs.
 3. SF Welcome package – Emmanuel & Janet to work on this.
 4. Tree Ordinance for Bellevue – All – guided by John & Patrick
 5. Research about basic emergency kits for block reps – Emmanuel & John
 6. Meeting with Block Reps. Update: They will be invited to the January Meeting.
 7. Make a directory tools available at SF that can be borrowed in emergencies – bock reps Mary Jo is working on including this on the website.
 8. Invite Joseph Joy to attend block reps meeting and speak about CERT tips – Emmanuel
 9. Lee needs the user name and password for SCFF's Hotmail account. Emmanuel will provide Lee with this info.
 10. Fix the SFCC email address list; the server is currently reporting the email as spam.

Next Meeting: January 16, 2020 (no meeting in December) @ 7:00pm – Location: Lee Sargent's house.
Meeting Adjourned at 8:20 p.m.

Minutes approved by the Board:



President or Secretary

Date: 1/16/2020